



**AMENDMENT NO. 1
PROFESSIONAL SERVICES AGREEMENT**

This Amendment to Professional Services Agreement ("***Amendment***") is effective as of the date of the Mayor's signature below, and is between the City of Everett, a Washington municipal corporation (the "***City***"), and the person identified as the Service Provider below ("***Service Provider***"). The City and Service Provider are parties to the Professional Services Agreement described below, as may be previously amended ("***Agreement***"). In consideration of the covenants, terms and conditions set forth below, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Service Provider agree to amend the Agreement as set forth below:

Service Provider	Elcon Associates, Inc./ KPFF
City Project Manager	Vincent Bruscas
	vbruscas@everettwa.gov
Original Agreement Date	7/6/2022

AMENDMENTS		
New Completion Date	If this Amendment changes the Completion Date, enter the new Completion Date: Enter new Completion Date, if any If no new date is entered, this Amendment does not change the Completion Date.	
New Maximum Compensation Amount	If this Amendment changes compensation, complete the following table. If the table is not completed, this Amendment does not change compensation.	
	Maximum Compensation Amount Prior to this Amendment	\$56,360.00
	Compensation Added (or Subtracted) by this Amendment	\$30,052.24
	Maximum Compensation Amount After this Amendment	\$86,412.24

Changes to Scope of Work	Scope of Work is REPLACED by the Scope of Work attached to this Amendment (Leaving selection as "Click for Dropdown Menu" means no change to Scope of Work.
Other Amendments	N/A	
Standard Amendment Provisions	Regardless of the date(s) on which this Amendment is signed by the parties, and regardless of any Agreement completion date(s) that may have been in the Agreement prior to this Amendment, the parties agree that the Agreement is deemed continuously in effect since the Original Agreement Date.	
	This Amendment may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document. AdobeSign signatures are fully binding. Any ink, electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Amendment will be deemed an original signature and will be fully enforceable as an original signature.	
	All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment. From and after the effective date of this Amendment, all references to the Agreement in the Agreement are deemed references to the Agreement as modified by this Amendment.	

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the City and Service Provider have executed this Amendment.

**CITY OF EVERETT
WASHINGTON**

Elcon Associates, Inc./ KPFF



Cassie Franklin, Mayor

02/26/2024

Date

ATTEST



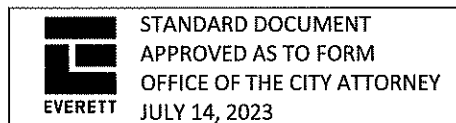
Office of the City Clerk

Dimitri Siaterlis, PE
Signature: _____

Name of Signer: Dimitri Siaterlis

Signer's Email Address: dsiaterlis@elcon.com

Title of Signer: Principal Engineer



1/26/2024

Mr. Vincent Bruscas
Everett Transit Project Coordinator
3201 Smith Ave Suite 215
Everett, WA 98201

Subject: Electrical Engineering Services Proposal for the Everett Transit Eclipse
Mill Park Inductive Charger Design Installation – Equipment Relocation

Reference: Your Friday, December 15, 2023, Request for Scope of Work and Fee
Proposal to Relocate Electrical Chargers by the Riverfront Blvd
KPFF's attached Scope of Work and Fee Proposal

Dear Mr. **Bruscas**,

Based on our Teams meeting, your email dated December 15, 2023, and KPFF's
scope/fee, we have prepared the following scope of work and attached fee proposal.

Scope of Work:

Expected tasks for the electrical revisions of this project are outlined below:

1. Project Planning and Administration
2. Coordination with Everett Transit and KPFF Consulting Engineers
3. Revise and relocate all electrical equipment shown on drawing E1.1
4. Update short circuit calculations to account for shorter feeder

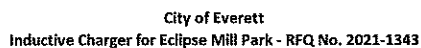
Assumptions:

- A Time and Materials contract for services will be negotiated and signed and a Notice to Proceed (NTP) issued before work begins.
- Work will be under the direction of Everett Transit personnel.
- KPFF Consulting Engineers will provide revisions to Civil background.
- All deliverables listed above will be provided electronically in PDF format.

We appreciate the opportunity to submit this scope of work and fee proposal. Please call or e-mail if you have any questions. We look forward to working with you on the revisions of this project.

Sincerely,
ELCON ASSOCIATES, INC.

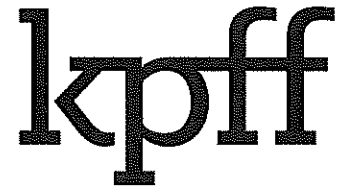
Dimitri Siaterlis, PE.
Principal Electrical Engineer



Billing Rate (2022)

Relocation of Electrical Equipment by the Riverfront Blvd

Task #	Scope of Services	Relocation of Electrical Equipment by the Riverfront BID					
	Project Management (internal)	4					4
	Coordination with Everett Transit and KPFF Personnel	4			4		8
	QA/QC (internal)	1					1
	Bi-weekly Team Coordination Meetings with City Staff						0
1	Electrical Engineering and Design						
1.1	Revise drawing E1.1				10		10
1.2	Update short circuit calculations.					4	4
							0
2	Construction Bid Documents						
							0
3	Construction Management						
							0
							0
							0
							0
Total Hours		9	0	0	14	0	4
Total Cost by Staff		\$ 1,980.00	\$ -	\$ -	\$ 1,960.00	\$ -	\$ 420.00
Expenses		Mileage:					
Elcon Associates, Inc's Subtotal Budget (Not to Exceed)							
KPFF's Additional Fee from Design Phase							
Civil Subconsultant KPFF Engineers							
4% OH on KPFF's Fee Proposal							
Total Project Budget (Not to Exceed)							



January 23, 2024

Mr. Dimitri Siaterlis, PE
Elcon Associates, Inc.
16300 Christensen Road, Suite 330
Seattle, WA 98188

Subject: Civil Engineering Services Additional Services Request
Everett Transit Inductive Charging Infrastructure – Eclipse Mill Park Site

Dear Dimitri:

Thank you for the opportunity to submit this additional services request to accommodate for the design changes that are needed at the Eclipse Mill Park site to reposition the proposed charging equipment from the Eclipse Mill Park site to the roadway frontage area on Riverfront Boulevard. We understand that this change was needed due to scheduling and timing of when this project work needed to be operational to accommodate Everett Transit's electric bus fleet.

PROJECT DESCRIPTION

It is our understanding that the project will redesign and install one in-ground inductive charger for transit fleet to be located along the frontage area at the Eclipse Mill Park site on Riverfront Boulevard in Everett, Washington. A new concrete pad containing the inductive charging equipment will be provided adjacent to the existing curbline. Pavement re-channelization, underground conduit routing from the utility grid point of connection (POC) to charging equipment, horizontal control, and design around other above and below-grade features will need to be designed for.

SCOPE OF WORK

A summary of the civil engineering-related scope is shown below:

A. TASK 1 – CIVIL ENGINEERING AND DESIGN

- Review and verify existing conditions including, but not limited to available City of Everett GIS and aerial data, owner-provided as-builts and reports for civil engineering-related information, and site visit to confirm pavement channelization conditions for modifications needed.
- Coordinate with Elcon and Everett Transit for electrical conduit routing and stop location placement.
- Prepare updated 100% civil design submittals for site location. Civil engineering design to include conduit routing and utility protection or relocation, pavement removal and

restoration including new concrete pad for proposed bus stop, utility trenching and section details, bus stop placement including an analysis of existing pavement channelization and modifications needed to delineate bike and through lane merge conditions with proposed transit stop along Riverfront Boulevard, and site distance assessment relative to proposed Eclipse Mill Park site driveway.

- Provide updated civil engineering technical specifications applicable to revised stop location.
- Provide input on civil-related items for the cost estimate (if needed).
- Assume one site visit.

Deliverables

- 100% Plans, Specifications and Estimate

B. TASK 2 – CONSTRUCTION PHASE DOCUMENTS

KPFF Consulting Engineers will provide updated construction drawings, input to engineer's estimate as needed, and updated specifications for the construction and installation of charging system and associated civil improvements. These documents will be used by Everett Transit to confirm and negotiate change order work as necessary for installation of the inductive charging system to be located on Riverfront Boulevard at the Eclipse Mill Park site.

Deliverables

- Issued for Construction Documents

ASSUMPTIONS

- Pavement replacement will only be required because of utility installation; therefore, the project will not trigger any storm drainage requirements.
- The client shall provide pavement section information and recommendation from existing as-built information or otherwise.
- The electrical POC and size/number of conduits required will be provided to KPFF by Elcon.
- Civil plans will be developed using aerial photos, as-builts, and existing City GIS as the base. There will be no survey provided during the design phase and it will be the contractor's responsibility to pothole and field verify prior to construction.
- Horizontal control will be provided as dimensional information from existing surface features or known fixed objects that can readily be determined in the field.

- An electrical permit will be required from the City of Everett and Elcon Associates will lead that effort. No other permits required, including street-use or Right-of-Way permit. Civil improvements will be allowed for under existing Master Development Permit already acquired by Developer.
- A single construction document and bid package will be prepared.
- Cultural resource coordination will be managed by the City if required.
- KPFF team will utilize in-house CAD standards for drawing appearance.

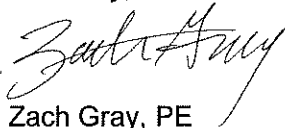
FEES

We propose to provide the above civil engineering services for the following fees, billed on an hourly, not-to-exceed basis in accordance with the attached fee schedule and Terms and Conditions, which are made part of this proposal.

Task 1	\$ 18,165
Task 2	<u>\$4,616</u>
Total	<u>\$ 22,781</u>

We appreciate the opportunity to work with Elcon Associates and Everett Transit on this project. If this proposal meets your approval, please sign below, and return one copy for our files. If you have any questions concerning this proposal, please feel free to call me at (206) 617-9450.

Sincerely,



Zach Gray, PE
Associate

ZRG:heh

Enclosure

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Approved: _____ Date: _____
Elcon Associates, Inc



Everett Transit
Inductive Charging Civil Change Work Proposal for Eclipse Mill Park Site

	Ron Leimkuhler	Zach Gray	Dawn Li	Michael Vu	Samantha Pier	Total Hours
	Principal/QAQC	Project Manager	Design Engineer	CAD Tech	Project Coordinator	
Billing Rate (2024)	\$ 263.90	\$ 260.65	\$ 123.76	\$ 135.56	\$ 114.38	

Task #	Scope of Services					
1	Civil Engineering and Design					
1.1	Review & incorporate existing information on Riverfront Boulevard for updated stop location, prepare updated civil engineering drawings showing installation of charging equipment in concrete pad, analyze and prepare modifications to existing roadway channelization, assess site distance from proposed park driveway, prepare updated specifications as applicable, input to civil costs, and 1 site visit.	2	8	80	40	2
	Task 1 Total Hours	2	8	80	40	2
	Task 1 Cost by Staff	\$ 527.80	\$ 2,085.20	\$ 9,900.80	\$ 5,422.40	\$ 228.76
2	Construction Phase Documents					
2.1	Provide Issued for Construction documents for change order work.	1	2	20	10	
	Task 2 Total Hours	1	2	20	10	0
	Task 2 Cost by Staff	\$ 263.90	\$ 521.30	\$ 2,475.20	\$ 1,355.60	\$ -
	Total Hours	3	10	100	50	2
	Total Cost by Staff	\$ 791.70	\$ 2,606.50	\$ 12,376.00	\$ 6,778.00	\$ 228.76
Total Budget (Not to Exceed)						\$ 22,780.96











Inductive Charging Infrastructure for Eclipse Mill Park Amendment No. 1_SD


Final Audit Report

2024-02-26


Created:	2024-02-23
By:	Marista Jorve (mjorve@everettwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAI6EjcCTGY1I5bPSMhla1joMvg-pksT3z

"Inductive Charging Infrastructure for Eclipse Mill Park Amendm ent No. 1_SD" History

-  Document created by Marista Jorve (mjorve@everettwa.gov)
2024-02-23 - 0:29:08 AM GMT
-  Document emailed to vbruscas@everettwa.gov for approval
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-  Email viewed by vbruscas@everettwa.gov
2024-02-24 - 4:22:03 PM GMT
-  Email viewed by vbruscas@everettwa.gov
2024-02-25 - 0:58:25 AM GMT
-  Signer vbruscas@everettwa.gov entered name at signing as Vincent Bruscas
2024-02-26 - 0:23:23 AM GMT
-  Document approved by Vincent Bruscas (vbruscas@everettwa.gov)
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-  Document emailed to dsiaterlis@elcon.com for signature
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-  Signer dsiaterlis@elcon.com entered name at signing as Dimitri Siaterlis, PE
2024-02-26 - 1:34:35 AM GMT
-  Document e-signed by Dimitri Siaterlis, PE (dsiaterlis@elcon.com)
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 Agreement completed.

2024-02-26 - 6:20:10 PM GMT